JAFFA / PROJECT SUPPORT

Start with a clear component brief.

A practical checklist for material sampling, custom fabrication and installation planning.

1. Your application

Identify the setting, interior or exterior exposure, intended use, visual references and any project-specific performance requirements.

Notes: _____

2. Material direction

List the reference code, desired color, finish, transparency and surface appearance. Confirm the actual material and construction with JAFFA.

Notes: _____

3. Drawings and quantities

Provide dimensions, quantities, drawing files and the current revision. Identify visible faces, critical edges, joints and adjoining materials.

Notes: _____

4. Sample approval

Agree what the sample must represent: color, finish, inserts, gradient direction, edge treatment or a formed profile. Record the approved reference.

Notes: _____

Planning support only. This document is not a structural design, a grade-specific installation manual or a performance certification. Final requirements are agreed for the selected material and application.

Discuss your project with JAFFA →

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Plan the interfaces. Prepare for delivery.

Use these questions to coordinate the material, assembly and delivery responsibilities before manufacture.

5. Support and interfaces

Coordinate panel supports, frame interfaces, fixings, access and the responsibilities of the design and installation teams. Establish load and movement requirements with the responsible project professional.

Notes: _____

6. Assembly review

Agree component identification, joint appearance, alignment, trial assembly and any drawing revisions before production. Product-specific installation instructions take priority over this planning checklist.

Notes: _____

7. Packing and delivery

Confirm the delivery address, access restrictions, unloading arrangements, protective packing and the agreed scope of freight, customs and local handling.

Notes: _____

8. Handover and care

Request care instructions for the exact material, finish and coating. Confirm protective-film removal, handling and cleaning requirements with the supplier before handover.

Notes: _____

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